



## Maintenance Technician (Temp to Hire)

**About Woolman.** Located in the Sierra Nevada Foothills, Woolman's 240-acre campus includes soaring pine forests, diverse oak woodlands, lush wildflower meadows, an organic farm, and lodging facilities for campers and retreat guests. Woolman's mission is to inspire and prepare individuals *to work for peace, justice, and environmental sustainability and to deepen their personal and spiritual growth.*

Woolman is a small, growing nonprofit organization. We value dialogue, collaboration, and continuous learning, providing professional development opportunities to staff. This is a pivotal moment in Woolman's history as we shepherd the organization into a new direction. This position provides an opportunity to be a part of a small, dynamic team working to realize Woolman's next chapter. Woolman at Sierra Friends Center is guided by core values of simplicity, nonviolence, truth speaking, silence, service, and a belief in the human spirit while surrounded by the physical, mental and spiritual healing power of nature. We practice radical acceptance, treating each person with dignity and respect. This is an institution based on Quaker values, but we are not a religious organization. Being a member of the Society of Friends is not a requirement of the job.

**Job Description.** Reporting to Woolman's Site Manager, the Maintenance Technician will have practical experience with building maintenance and groundskeeping, including knowledge of safe operation of chainsaw, mowers, tractors and small engines; safe usage of typical construction tools such as circular saw and cordless handheld drills, hammer, etc. is necessary. Basic knowledge of building skills is important, however training will be provided on specialized or complex tasks. Duties may include:

- Complete tasks as directed by Site Manager.
- Attend mandatory safety meetings every other Monday.
- Assess buildings and report leaks, electrical issues, HVAC issues, plumbing issues, etc.
- Split and restock firewood at all locations on campus.
- Ensure campus and accommodations are ready for occupancy, conducting necessary tasks as directed. Empty trash and recycling in every building.
- Maintain campus presentability: Blowing off leaves; mowing; maintaining signage; identifying and eliminating hazards; bucking and burning downed trees; pruning live trees; tractor operation; etc.
- Conduct building maintenance such as structural repairs, concrete, minor electrical, and plumbing repairs.
- Be available for periodic weekend on-call duty for maintenance.
- Conduct various tasks as needed for the upkeep, safety, and presentability of campus and buildings, to include but not limited to organizing tasks, forestry, fencing, and long-term upkeep projects;
- Participate in emergency response as needed.
- Maintain Woolman's 240-acre campus, including trails, woods, and 15 acres of lawns and irrigated pastures.

Applicants must work well within a small team and be able to work alone safely and productively. Employees must be able to sit, stand, walk and carry loads occasionally up to 60 pounds unassisted and spend the majority of the day working at strenuous physical labor. This is a physical job that requires applicants to be self motivated, conscientious, detail oriented and service minded, and high energy. The qualified candidate will:

- Experience and a working capacity to manage tree and lawn care, irrigation systems, and fire abatement;
- Familiarity with tools and basic building trade skills;
- Be able to work an 8-hour day doing physical labor with occasional heavy lifting; and
- Be able to pass a background check.

**This is a full-time, temporary position with the potential to become full-time** with a wage of \$22 per hour. Interviews will be conducted on a rolling basis until the position is filled. To apply, send a cover letter and resume to [coleenh@woolman.org](mailto:coleenh@woolman.org).